

**13 February 2024**

---

**Appointment of Chair of the Helensburgh and Lomond Area Community  
Planning Group**

---

**Summary**

The following report provides information relating to the appointment of a Chair for the Helensburgh and Lomond Area Community Planning Group. It outlines the expected time commitment and also gives information on the role. The Area Community Planning Group is asked to consider making an appointment to the position of Chair.

**1. Purpose**

1.1 This report asks the Area Community Planning Group to consider the appointment of a Chair.

**2. Recommendations**

2.1 The Area Community Planning Group is asked to consider the appointment of a Chair.

**3. Background**

3.1 The current Chair, David Moore has been in post since November 2021. In accordance with the Terms of Reference the Chair and Vice-Chair positions are for a period of 2 years. The Group is therefore required to nominate a member to take on the role of Chair.

**4. Detail**

4.1 According to the Terms of Reference the Chair, if elected, would serve for a term of 2 years with an option to be re-elected at the end of this time. However, no one person can serve for more than 2 consecutive terms.

4.2 In order to be considered as a candidate for the position of Chair the person must be a member of the Helensburgh and Lomond Area Community Planning Group.

4.3 Some further information on the commitment required:-

- Attend meetings of the Helensburgh and Lomond Area Community Planning Group;
- Attend meetings of the Community Planning Partnership Management Committee or the Full Partnership;
- Time commitment of at least 4 Community Planning Group meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October;
- To participate in any Short-Term Working Groups as required; and
- To engage with officers of the Council in terms of setting the Agenda for the CPG in consultation with the Vice-Chair.

## **5. Conclusions**

5.1 The Area Community Planning Group is asked to consider the appointment of a Chair.

## **6. SOA Outcomes**

6.1 This report does not link to any specific Outcome as it relates to administrative arrangements.

### **For further information, please contact:**

Stuart McLean, Committee Manager, Argyll and Bute Council (01436) 657605  
[Stuart.mclean@argyll-bute.gov.uk](mailto:Stuart.mclean@argyll-bute.gov.uk)